

DC Department of Buildings BLIGHT APPEAL CHECKLIST

APPEAL APPLICATIONS MUST BE EMAILED TO:

dob.blight-economichardship-appeals@dc.gov

Property Address:	
SSL#:	Date:

COMPLIANCE REQUIREMENTS

THE BELOW ITEMS ARE REQUIRED DOCUMENTS UNLESS STATED. FAILURE TO PROVIDE ALL COMPLIANCE DOCUMENTS MAY AFFECT THE OUTCOME OF YOUR APPEAL.

<input type="checkbox"/> Blight Building Response Form
<input type="checkbox"/> Notarized statement explaining why the property owner is seeking relief. Include a timeline of construction and the property plans if applicable.
<input type="checkbox"/> Date stamped color exterior photos of the front, rear and side of property showing improvements. All photos must be dated in the year you are appealing the blight status. You must place the year in the upper left box on the application that is labeled "Enter Fiscal Year"
<input type="checkbox"/> Supporting documents: Construction Timeline, Building Permits
<input type="checkbox"/> Third Party Inspections, if applicable
NOTE: IF YOU ARE AN AGENT SUBMITTING THIS APPEAL ON BEHALF OF THE OWNER, YOU ARE REQUIRED TO PROVIDE THE FOLLOWING: ➢ NOTARIZED LETTER OF AUTHORIZATION STATING THAT YOU HAVE AUTHORIZATION TO APPLY ACTION ON THIS PROPERTY. ➢ PROVIDE THE OWNER'S CONTACT INFORMATION (EMAIL & PHONE NUMBER) ON THE APPLICATION AS REQUESTED
If you have checked the item "No MY BUILDING IS OCCUPIED," you must provide the following:
<input type="checkbox"/> Two DC Water and or Gas utility bills showing usage for the period you are requesting.
<input type="checkbox"/> Two Pepco Electric bills showing usage for the period you are requesting.
<input type="checkbox"/> For commercial buildings, please also include the Certificate of Occupancy (C of O)
<input type="checkbox"/> Signed Tenant Lease (if applicable)
<input type="checkbox"/> Date-stamped color exterior photos for the period your are requesting occupancy
Checklist must be submitted with your application.

ALL PROPERTIES ARE REQUIRED TO MEET THE REGISTRATION REQUIREMENTS OUTLINED IN THE DC VACANCY/BLIGHT CODE UPON SUBMISSION OF YOUR APPLICATION.