

GOVERNMENT OF THE DISTRICT OF COLUMBIA

The Department of Buildings

**ENVIRONMENTAL IMPACT SCREENING FORM (EISF)**

The Environmental Impact Screening Form (EISF) is designed to help applicants and District government agencies to determine whether a major action, as defined in DC Law 8-36, (DC Environmental Policy Act of 1989), would likely result in significant adverse environmental impacts, during the project's construction or operational phase.

The EISF review process provides an orderly and comprehensive procedure that permits the introduction of information tailored to the specific project or actions proposed.

Please note pursuant to the Environmental Policy Act Regulations (Chapter 72, Title 20 DCMR), no agency is permitted to issue a license, permit, certificate, or authorization until the environmental impact review is completed.

The Department of Buildings (DOB) will transmit your EISF and supporting documents to other agencies for their review, including the District Department of Energy & Environment, the Department of Public Works, the Office of Planning and the DC Water and Sewer Authority.

**A Completed EISF application must include the below items. (All plans must be signed and sealed by a DC licensed design professional.)**

**The First Part of the EISF Documents (Must be emailed in PDF format):**

1. A completed EISF Application (pages 3 – 9) If the owner on the application. Isn't in the database. You must proof of ownership. If owned by a limited liability company, please provide authorization of the signatory.
2. Project Summary (must be on company letterhead)
3. A color Vicinity Map: Details the entire area of the project including streets, neighboring structures such as businesses and public facilities. The project address must be provided on the Vicinity Map.
  - a. The map should be to scale -- can be purchased at many locations
  - b. One example is an ADC map, which is at 1 inch=2000 feet scale
  - c. Contextual Map
  - d. Shows shopping centers, churches, schools, parks, and other uses near your site
4. Site Plans
5. Existing Condition Plan
6. A Completed Subdivision, if applicable
  - a. Planning to divide lots
  - b. Planning to combine lots

**Second Part of EISF Documents:**

Large documents for DOEE review must be provide on a link (link cannot require a password and should not expire). Please label all documents. You may refer to your Environmental Specialist.

1. Site Plan
2. Existing Site Plan
3. SWM Plan
4. Erosion and Sediment Control Plan
5. Phase I/II Booklets
6. Geo-Tech Report
7. AQA – Air Quality Assessment (or AQA Waiver) only required if triggered on the EISF application

**Note: If your project includes multiple lots, a subdivision must be completed prior to your submission of the EISF. A copy of the completed submission is required at application submission.**

Please attach additional information that will assist to accurately describe your project: a narrative description, brochures describing the project or processing equipment, soil surveys, traffic surveys, air quality analyses, or other information. Each applicant will be notified of DOB 's findings of the EISF review unless more information has been requested by a reviewing agency. DOB's findings will indicate whether the project is likely to have substantial negative impact on the community, and whether an Environmental Impact Statement is required.

## RESOURCES FOR ENVIRONMENTAL IMPACT SCREENING FORM

Here is a list of resources to use to complete the Environmental Impact Screening Form (EISF). Note that in addition to the resource listed below, all District laws and regulations are available at local DC public libraries. You may also visit [dob.dc.gov](http://dob.dc.gov) to find forms, laws and regulations, maps and links to other websites that provide information to environmental policy review.

- A vicinity map - - essentially a street map - - can be purchased at many locations. One example is an ADC map, which is at 1 inch=2000 feet scale and shows shopping centers, churches, schools, parks and other uses near your site.
- Questions about the existing conditions plan, site plan and contextual map should be directed to the EIS Coordinator, DC Office of Planning, 202-442-7600.
- For the current zoning classifications, call 202-442-4560, or visit [dcoz.dc.gov](http://dcoz.dc.gov).
- For information regarding zoning conditions, call 202-727-6311.
- For information regarding water, sewer, and storm water sewer maps, and as-built construction documents, please visit [dewater.com](http://dewater.com). (1,000' scale water and sewer maps of all publicly maintained pipelines are available for review at DC Water.)
- For questions about traffic volume and parking, please visit [tops.ddot.dc.gov](http://tops.ddot.dc.gov).
- Allowable decibel levels during construction and during business operations can be found in the DCMR 20, Chapters 27, 28 and 29 at [dcregs.dc.gov](http://dcregs.dc.gov).
- Information about wetlands in the District of Columbia can be found at the Department of Energy & Environment, <https://doee.dc.gov/service/wetlands-streams>.
- For inform on solid waste and recycling requirements, please visit [dpw.dc.gov](http://dpw.dc.gov).

## ENVIRONMENTAL POLICY REVIEWING AGENCY CONTACTS

- Department of Energy and the Environment: Ibrahim Bullo, [ibrahim.bullo@dc.gov](mailto:ibrahim.bullo@dc.gov)
- Office of Planning: Joel Lawson, [joel.lawson@dc.gov](mailto:joel.lawson@dc.gov)
- Department of Public Works: Anthony Duckett, [anthony.duckett@dc.gov](mailto:anthony.duckett@dc.gov)
- Solid Waste Management Administration: Anthony Duckett, [anthony.duckett@dc.gov](mailto:anthony.duckett@dc.gov)
- District Department of Transportation: Aaron Zimmerman, [aaron.zimmerman@dc.gov](mailto:aaron.zimmerman@dc.gov) or Jonathan D. Rogers, [Jonathan.Rogers2@dc.gov](mailto:Jonathan.Rogers2@dc.gov)
- DC Water: Vahid Bilvardi, [vahid.bilvardi@dcwater.com](mailto:vahid.bilvardi@dcwater.com)
- Department of Buildings: Arlette Howard, [dobcs@dc.gov](mailto:dobcs@dc.gov)

**I. PROJECT INFORMATION**

Name of Project		
Location of Project (Street Address)	Square / Parcel	LOT
Name of Applicant	Telephone	
Applicant Email Address	Fax	
Applicant Mailing Address		
City	State	Zip
Name of Authorized Agent / Point of Contact	Telephone	Fax
Agent Mailing Address	Agent Email Address	
City	State	Zip
Name of Owner	Telephone	Fax
Owner Mailing Address		
City	State	Zip
Owner Email Address		

Please complete each question – write N/A if not applicable

**II. EXISTING CONDITIONS**

1. Present land use:
  - a. Industrial \_\_\_\_\_ Commercial \_\_\_\_\_ Residential \_\_\_\_\_ Public/Institutional \_\_\_\_\_ Other \_\_\_\_\_
  - b. Percent of impervious area \_\_\_\_\_ %
  - c. Floor Area Ratio (FAR) \_\_\_\_\_ Gross Floor Area \_\_\_\_\_ Building Height \_\_\_\_\_
  - d. Number and type of dwelling units \_\_\_\_\_
2. What is the current zoning classification of the site? \_\_\_\_\_
3. Have any zoning conditions been placed on the site? \_\_\_\_\_ If yes, cite case number \_\_\_\_\_
4. What are the predominant land uses and zoning classifications within a ¼ mile radius of the project site?
5. Total size of project land area: \_\_\_\_\_ (square feet/acres)
6. What is the predominant soil type on the project site? \_\_\_\_\_
- 7(a). Is there any contaminated soil within the project limits? Yes \_\_\_\_\_ No \_\_\_\_\_ Don't Know \_\_\_\_\_
- 7(b). Is there any contaminated ground water in the project limits? Yes \_\_\_\_\_, No \_\_\_\_\_, Don't Know \_\_\_\_\_
- 7(c). If yes to Question 7 above:
  - (i) what is the likely source of the contamination? UST System , AST System , Drums , unknown , Other
  - (ii) What is the contaminant of concern? Petroleum , hazardous substance , other , unknown
  - (iii) Are cleanup/correction action plans in place? No , Yes ,
 Explain: \_\_\_\_\_

8. Is the proposed project or the work to be performed located within a Special Flood Hazard Area (SFHA) or the 100-year floodplain area? Yes \_\_\_ No \_\_\_  
 (a) If yes, what Zone? Zone A \_\_\_ Zone AE \_\_\_ Zone X (Shaded) \_\_\_ Zone X (Unshaded) \_\_\_  
 (b) If no, please contact DOEE for verification.
9. Approximate percentage of slopes on project site:  
 0-10% \_\_\_\_\_  
 11-15% \_\_\_\_\_  
 greater than 15% \_\_\_\_\_
10. List all adjacent properties with description of current use of each: \_\_\_\_\_
11. List any adjacent properties or buildings that are listed on the National Register of Historic Places:  
 \_\_\_\_\_
12. What is the depth of the water table in feet at the project site, if known? \_\_\_\_\_  
 Provide source of data (e.g. soil boring on-site monitoring well data on adjacent property, etc.) \_\_\_\_\_
13. Does the project site contain any species of plant or animal that is identified as threatened or endangered?  
 Yes \_\_\_ No \_\_\_\_\_ if yes, identify each species
14. Are any streams within 100 feet of the project site? Yes \_\_\_ No \_\_\_\_\_  
 If yes, name the stream and the river to which it is a tributary
15. Are any lakes, ponds, springs or wetlands within 100 feet of the project site? Yes \_\_\_ No \_\_\_\_\_  
 If yes, provide name and size
16. Is the site served by existing public utilities?  
 Gas \_\_\_ Electric \_\_\_ Water \_\_\_ Sanitary Sewer \_\_\_ Combined Sewer \_\_\_ Storm Sewer \_\_\_
17. Do you plan to connect to existing water, sanitary, storm and combined sewers? \_\_\_ If so, what size?
18. What are the existing average and peak sewage flows generated by the existing facilities? \_\_\_\_\_ (GPM)
19. What are the distances from the property line to the public water, sanitary, storm and combined sewers?  
 \_\_\_\_\_
20. Has the site ever been used as a landfill, construction fill or for the disposal of solid waste?  
 Yes \_\_\_ No \_\_\_\_\_

**III. Project Description**

1. Proposed land use: Industrial  Commercial  Residential  Public/Institutional   
Other  \_\_\_\_\_

2. Project area to be developed: \_\_\_\_\_ (sq. ft./acres)  
Project area to remain undeveloped: \_\_\_\_\_ (sq. ft./acres)  
Dimensions of proposed structure: height \_\_\_\_\_ width \_\_\_\_\_ length \_\_\_\_\_  
Gross floor area of proposed structure: \_\_\_\_\_ sq. ft.  
Depth of any excavation: average \_\_\_\_\_ (ft) maximum \_\_\_\_\_ (ft)  
Percent of impervious cover after development \_\_\_\_\_ %  
Total Project Area to be disturbed \_\_\_\_\_ (sq.ft./acres)

3. What is the proposed development schedule?  
Intended Construction Start Date \_\_\_\_\_ Intended Operational Start Date \_\_\_\_\_  
Does the proposed action require a planning or zoning decision? Yes \_\_\_ No \_\_\_  
If yes, indicate decision required:  
Zoning variance \_\_\_\_\_ Special exception \_\_\_\_\_ Special use permit \_\_\_\_\_  
Subdivision large tract review \_\_\_\_\_ Historic Preservation Review Board \_\_\_\_\_ Other \_\_\_\_\_

4. Number and type of dwelling units, if any: \_\_\_\_\_

5. If commercial, office or institutional use, the number of employees \_\_\_\_\_

6. Give the modal split of residents, employees and daily customers/visitors (i.e., number expected to arrive by automobile/mass transit/walking/bicycle)

\_\_\_\_\_

7a. Give the estimated number of peak period morning (6:30 AM – 9:30 AM) and evening (4:30 PM – 6:30 PM) vehicular trips into and out of the property \_\_\_\_\_

7b. Give the location of parking entry, drop off areas and pedestrian entry

8. Give the number of daily deliveries by truck, if any, and location of loading area, if any \_\_\_\_\_

9. Will the proposed project provide for a net gain of 50 residential units, including but not limited to apartment dwellings, condominium units, co-op units, housing units, a subdivision or other housing complex, hotel rooms and dormitory rooms? Yes \_\_\_\_\_ No \_\_\_\_\_

Please briefly describe the type and number of any residential units, and changes from the existing configuration of the site:  
\_\_\_\_\_  
\_\_\_\_\_

10. Will the proposed project provide 50 or more net new parking spaces? Yes \_\_\_\_\_ No \_\_\_\_\_  
Please describe the existing parking configuration and any modifications, additions, or removals of parking proposed by the project. Also describe any discrete parking garage vent, including its location, height, and directional orientation:  
\_\_\_\_\_  
\_\_\_\_\_

11. Will the proposed project consist of shopping, office, conference, and/or commercial facilities with 50,000 square feet of floor space or more? Yes \_\_\_\_\_ No \_\_\_\_\_  
Please briefly describe any shopping, office, conference, and/or commercial facilities proposed:  
\_\_\_\_\_  
\_\_\_\_\_

12. Will the proposed project consist of entertainment and/or recreational facilities, including but not limited to theaters, parks, auditoriums, sports stadiums, rooftop facilities, or bowling alleys, with the capacity to accommodate more than 400 persons at one time? Yes \_\_\_ No \_\_\_  
If yes, please briefly describe the facilities:

---

---

**NOTE: If you answered yes to any of questions 9 – 12, you are required to submit one electronic and one paper copy of an air quality analysis as detailed by current guidance provided by the Department of Energy & Environment (DOEE). Please contact the DOEE Air Quality Permitting Branch at (202) 535-2250 or [aqd.permitting@dc.gov](mailto:aqd.permitting@dc.gov) for DOEE Air Quality Division EISF guidance or for more information on this process**

13. Will the proposed project maintain any new equipment that burns fuel, such as, but not limited to, stationary generators, boilers with heat input ratings greater than 5 million BTU/hour, or other stationary air pollution emitting equipment? Yes \_\_\_ No \_\_\_ If yes, please briefly describe the equipment:

---

---

**NOTE: If you answered yes to question 13, you will likely need to go through a separate air quality permitting process prior to construction of the equipment being initiated. Please contact the DOEE Air Quality Permitting Branch at (202) 535-2250 or [aqd.permitting@dc.gov](mailto:aqd.permitting@dc.gov) for more information on this separate permitting process.**

14. Will the proposed project result in an emission into the atmosphere of odorous air pollutants from any source which is, or is likely to be, injurious to the public health or welfare, or which interferes with the reasonable enjoyment of life and property? Yes \_\_\_ No \_\_\_

If yes, describe: \_\_\_\_\_

15a. Briefly describe the methods you will use to control fugitive dust emissions into the atmosphere during the work you propose. Fugitive dust emissions refer to dust and/or particulate dispersed into the air by wind and human activities at the site during the construction or operational phases of the planned facility. If referring to another plan, such as an erosion and sediment control plan, please attach a copy of the relevant section of that plan that addresses airborne fugitive dust emissions. \_\_\_\_\_

---

15b. Briefly describe the methods you will use to control erosion and sedimentation

---

16. How much natural material (rock, earth, etc.) will be removed from the site? \_\_\_\_\_ (tons/cubic yards)

17. How much vegetation will be removed from the site? \_\_\_\_\_ (sq. ft./acres)

18. Will any mature trees or other locally important vegetation be removed from the site? Yes \_\_\_ No \_\_\_

19. Will construction be on land where the depth to the water table is less than 3 feet? Yes \_\_\_ No \_\_\_

20. What are the projected average and peak sewage flows to be generated by this project?

21. What water demand for peak domestic and peak fire protection will result from this project?

22a. What are the proposed methods to comply with the 2 and 15-year detention requirements?

22b. What are the proposed methods to comply with retention requirements?

23. Will pumping of ground water be required at the site during and/or after the project is completed?

Yes \_\_\_ No \_\_\_

If yes, explain the purpose (e.g. sump for dewatering; continuous for industrial use)

- 23b. The expected pumping rate is \_\_\_\_\_ gallons per day
24. Will construction be on land where the bedrock is exposed or is within 3 feet of the existing ground surface?  
Yes \_\_\_ No \_\_\_
- 25a. Will the construction disturb more than 5,000 square feet of soil? Yes \_\_\_ No \_\_\_
- 25b. Will the construction involve major substantial improvement ? Yes \_\_\_ No \_\_\_
26. Will contaminated soil be disturbed by the construction of pipelines? Yes \_\_\_ No \_\_\_
27. Will the disturbed area be reclaimed? Yes \_\_\_ No \_\_\_  
a. If yes, for what intended purpose is the site being reclaimed? \_\_\_\_\_
28. If the project is single-phased, provide the length of construction: \_\_\_\_\_ months (including demolition)
29. If the project is multi-phased:  
a. Total number of phases anticipated: \_\_\_\_\_  
b. Anticipated date of commencement of Phase 1: month \_\_\_\_\_ year \_\_\_\_\_  
c. Anticipated date of completion of final phase: month \_\_\_\_\_ year \_\_\_\_\_  
d. Is Phase 1 functionally dependent on subsequent phases? Yes \_\_\_ No \_\_\_
30. Will blasting occur during construction? Yes \_\_\_ No \_\_\_
31. Will the surface area of an existing water body be increased or decreased by the project? Yes \_\_\_ No \_\_\_  
If yes, explain \_\_\_\_\_
32. Will the proposed project interfere with ground water recharge? Yes \_\_\_ No \_\_\_
33. Will the proposed project adversely affect existing surface water quality? Yes \_\_\_ No \_\_\_
34. Is the project or any portion of the project in a 100-year flood plain? Yes \_\_\_ No \_\_\_
35. Will liquid waste be generated, either during construction or afterwards? Yes \_\_\_ No \_\_\_  
a. If yes, indicate type of waste (chemical, industrial, sewage, etc.) and amount:  
\_\_\_\_\_  
b. How will this waste be disposed of? \_\_\_\_\_
36. Will the project generate solid, medical, infectious, radioactive or other hazardous waste? Yes \_\_\_ No \_\_\_  
a. If yes, what is the type and amount per month?  
type: \_\_\_\_\_  
amount: \_\_\_\_\_  
b. Will any existing waste disposal facility be used? Yes \_\_\_ No \_\_\_  
name of facility \_\_\_\_\_  
location: \_\_\_\_\_  
c. Will any waste not go into a waste disposal facility? Yes \_\_\_ No \_\_\_  
If yes, explain \_\_\_\_\_

37. Will the project produce odors? Yes \_\_\_ No \_\_\_  
 If yes, describe source of odor and duration \_\_\_\_\_
38. Will the project produce noise during construction that is above the allowable level (80db)? Yes \_\_\_ No \_\_\_
39. Will the operating noise level exceed the allowable decibel level for that zone? Yes \_\_\_ No \_\_\_
40. Will a pile driver be used during construction? Yes \_\_\_ No \_\_\_
41. Where will the A/C unit be located? \_\_\_\_\_
42. Will the project operation maintain an emergency generator? Yes \_\_\_ No \_\_\_  
 If yes, where will the generator be located?  
 \_\_\_\_\_  
 \_\_\_\_\_
43. Where will other motor driven equipment be located?  
 \_\_\_\_\_  
 \_\_\_\_\_
44. Will the project operation have frequent deliveries by large vehicles? Yes \_\_\_ No \_\_\_
45. Will any underground storage tanks be installed? Yes \_\_\_ No \_\_\_
- If yes, how many tanks will be installed? \_\_\_\_\_
  - Contents of each (e.g. diesel, heating oil, gasoline, hazardous substance, etc.): \_\_\_\_\_
  - Capacity of each (gallons): \_\_\_\_\_
  - Material of Construction of each tank: \_\_\_\_\_
  - Material of construction of piping system \_\_\_\_\_
- 46 (i). Are any known USTs still buried onsite? Yes \_\_\_ No \_\_\_
- If yes, how many tanks? \_\_\_\_\_
  - Contents of each (e.g. diesel, heating oil, gasoline, hazardous substance, etc.): \_\_\_\_\_
  - Capacity of each (gallons): \_\_\_\_\_
  - Material of Construction of each tank \_\_\_\_\_
  - Date Installed/removed or closed- in-place for each tank \_\_\_\_\_
- 46(ii) Plans for existing USTs on the property, do you intend to:
- Reuse or upgrade these tanks \_\_\_\_\_
  - Remove some or all tanks from the ground \_\_\_\_\_
  - Abandon/close-in-place \_\_\_\_\_
47. Will pesticides (herbicides, insecticide, etc.) be used? Yes \_\_\_ No \_\_\_  
 If yes, indicate the type of pesticide and give the name of the licensed applicator who will apply it  
 \_\_\_\_\_  
 \_\_\_\_\_
48. Will any other substances that will adversely change existing surface and ground water quality be handled at the-site either during or after construction? Yes \_\_\_ No \_\_\_ If yes, attach pollution prevention plan.
49. Will the proposed project require the issuance of any permits or other approvals (Certificate of Occupancy, Public Space Permit, Raze Permit, Air Pollution Permit, Storm Water Management Permit, Pretreatment Permit) from the District Government in addition to a Building Permit?  
 Yes  No  If yes, list all required permits: \_\_\_\_\_  
 \_\_\_\_\_



50. Will the proposed project require the issuance of any permits or other approvals (NPDES, Section 404 Degree and Fill Permit, etc.) from the Federal Government? Yes \_\_\_ No \_\_\_ If yes, list all required permits:

---

---

51. How will solid waste (trash, garbage, debris) generated by occupants of the project be managed?

---

---

52. How will recyclable materials generated by occupants of the project be managed?

---

---

53. What plans will be implemented to maintain the abutting public space free of litter and debris during construction and post- occupancy?

---

---

**IV. VERIFICATION:**

**By signing this form, you hereby declare under penalty of perjury that the foregoing is true and correct. You understand that, under D.C. Official Code § 22-2405, the making of a false statement is punishable by criminal penalties, including fines of up to \$1,000, imprisonment of up to 180 days, or both.**

Applicant/Authorized Agent (Signature): \_\_\_\_\_

Name (Print): \_\_\_\_\_ Date \_\_\_\_\_

Company \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**TO REPORT WASTE, FRAUD, OR ABUSE BY ANY DC GOVERNMENT OFFICE OR OFFICIAL, CALL THE INSPECTOR GENERAL ON 1-800-521-1639.**