

DC Department of Buildings
NEIGHBOR NOTIFICATION CHECKLIST – PERMIT APPLICANT

<u>Required Documents</u>	<u>Check If Included</u>
1.) Copy of Checklist	
2.) Copy of Neighbor Notification Form(s)	
3.) Copy of Neighbor Notification Evidence of Delivery	
4.) Copy of Notice of Filing of a Building Permit Application 11X17	
5.) Pictures of Posted Notice of Filing of a Building Permit Application	
6.) Notarized Affidavit of Maintenance	
7.) Request for Access Form (If Required)	

Directions: Submit this checklist and all documents as one PDF into Supporting Documents with your Project Dox upload.

Protecting Adjacent and Adjoining Property Owners from Construction Damage Amendment Act of 2022

Do you have a special insurance to protect your construction project and adjacent neighbor from property damage?

Yes No

Are you aware that DC may soon require special insurance to help Protect District Homeowners from Construction-Related Property Damage. To learn more visit <https://dob.dc.gov/insurancecenter?>

Yes No

Property Owner Signature

Printed Name

Date